

**Newton North High School PTSO**  
**Board Meeting Minutes**  
**March 3, 2020 (4:00-5:15 pm)**

**Present:**

Patty McCabe, Valerie Pontiff, Janna Lacatell, Johanne Campbell, Karen Cutone, Kim Buckton, Millicent Lawton, Ted Vahey, Linda Hanusaik, Henry Turner, Dima Basha

**Absent:**

April Stein, Livia Aber, Beth Tierney, Alberta Chu

Meeting commenced at 4:05PM

**Call to Order (Valerie) @4:05**

**Approval of the January 2020 minutes (Janna)**

- Meeting minutes approved unanimously

**New Board Member Introduction/Announcements**

- Director of Community Engagement role has been filled by 2 people: Alberta Chu and Dima Basha

**Treasurer's Report (Valerie & Patty)**

**YTD performance (Valerie)**

- Budget: On target for budget, but currently underspending on expenses. On track to incur \$20,000 lower expenses at our current pace.
  - Current expenses are \$37.6K vs \$81.4K budget. Still need to pay \$5.4K in Grants & Projects and \$14.750K for Celebration. On balance, running under re: expenses of about \$20K
  - Need to determine where we may allocate these funds so we don't carry over into reserves. How do we allocate funding to specific line items. Considerations raised:
    - Tiger Drive furniture (Patty): PTSO used this fund for furniture on main street. NNHS would like additional furniture including two tables and associated chairs. Account has \$3,800 in it. Estimated cost for package is about \$2,000. Propose this purchase is made, and Henry can apply remaining funds as needed.
    - Current Education Excellence Campaign for replenishing Tiger Talks (Patty): Past Educational Excellence campaign for Tiger Talks raised \$11-\$12K. 2019-20 Tiger Talks promotion is either complete or will complete this week. Funds raised are around \$12K as compared to \$15K budget. Communication started a bit late, and topic (replenishing funds) possibly creates lower enthusiasm.
  - Have not yet started to fundraise for Celebration, which will begin in March. Celebration fundraising target is \$16,000, but it may be a little less.
  - Current EdEx campaign is wrapping up. We are around \$12,000, slightly under the \$15,000 target.

**New Website - Update (Ted and Kim)**

- 2<sup>nd</sup> subgroup meeting held to review requirements and platform update that is more user friendly. Next subgroup meeting in March 11<sup>th</sup> at 7PM at the Library.
- Same group that hosts the site offered to produce a WordPress site for us, assessing cost.

- Timing for cut over would be over the summer to limit disruption.

#### **Program Update - Making the Most & May Program (Linda)**

- Targeting April 29<sup>th</sup> for the last programming event, or May 12<sup>th</sup>, both of which are scheduled in the film lecture hall. Advise Patty on final date for her to reserve the hall.
- Options considered:
  - NNHS alum to discuss mindfulness and anxiety around entering college
  - Roland Davis (NNHS alum) to address race and diversity
- Next meeting, will discuss fall planning and programming to get ahead of the October event.

#### **Celebration (Patty)**

#### **Nominating Committee (Valerie)**

#### **New Board Role - Director Community Engagement**

- Brainstorming ideas to drive community engagement.

#### **Deferred:**

- SEPAC
- METCO
- Safe Routes

#### **Issues we should be discussing (open)**

- Updates from Henry Turner:
  - Coronavirus – HHS is making the decisions around attendance.
  - Racial tension and use of the n-word

**Meeting Adjourned at 5:20PM**