

**Newton North High School PTSO**  
**Board Meeting Agenda**  
**December 08, 2020 (4:00-5:15 pm)**  
**Virtual session**

**Present:**

Patty McCabe, John Oliver, Karen Cutone, Janna Lacatell, Johanne Campbell, Livia Aber, April Stein, Kim Buckton, Susannah Wardly, Henry Turner

**Not Present:**

Ed Quintero, Dima Basha, Amy Axelrod, Alberta Chu, Shawna Slack, Sarah Rizzo, Ted Vahey,

**Meeting commenced at 4:05PM**

**Call to Order (Patty) at 4:05PM**

**Approval of the October 27, 2020 minutes (Johanne & Janna)**

- Meeting minutes approved unanimously

**Programming (Shawna)**

- Upcoming event January 28, 2020 on Resilience
- Other potential topics for the year – please send additional topics as you think of them.

**HSWG Update (Janna)**

- Work Group submitted recommendations to School Committee which were approved
- Families will have a choice to elect hybrid model, which will start in late January 2021.
- Continuing opportunities for students to be on campus throughout December and early January, with class days and reverse field trips.
- Amy Winston shared that 115 reverse field trips have been held, attendance is variable.
- If needed, PTSO can send reminders to parents about key dates.

**Financials (April and Livia)**

- Presentation of P & L: Documents provided to the Board.
- No material changes from last update.
- Discussion about purchasing masks for teachers and request for budget. Quote is \$1,200. John motions to approve, Janna seconds. Purchase approved per quoted amount.

**Discussion (John)**

- John Oliver informed Board that he is running for an open seat on Newton City Council and confirmed he intends to remain on PTSO Board as Co-president.
- PTSO cannot endorse his campaign and he will be sure to separate the 2 roles.
- Ongoing discussion will be held for knowledge transfer and succession planning.

### **Community Engagement Efforts (John)**

- Efforts ongoing to create smaller virtual groups for parents to get together and meet each other. Topics include book club, movie nights, wine tasting, etc.

### **Website (Kim)**

- Team getting assistance with user experience and design.
- Announcements and resources are new to consolidate messaging from PTSO and school.
- Helpful links also being added.
- EdX pages will also be moved to the PTSO website.

### **Teacher Appreciation Ideas (Patty)**

- PTSO ordering masks (approved earlier in the meeting)
- Arranging for coffee deliveries on Fridays
- Assessing options for event in January to welcome back faculty. Working with the Teacher Appreciation Committee
- Breakfast for high needs staff held in November went well.

### **Educational Excellence Campaign (Karen)**

- C.A.R.E. – Ready to launch campaign and send mailer to community with follow up with an email from Henry. Postage will be required. Timing in flux so that it does not get lost with hybrid messaging
- No launch events planned yet or matching donors identified.

### **Grants & Projects**

- Few requests have been received so far, which is assumed to be attributed to remote environment.
- Anticipate needs will emerge as faculty and students return to the building. Follow up in January when needs are known. Objective is to be thoughtful with the funding but want to make sure that it does get spent.

### **Additional Agenda Items (open)**

- Approach to Social: Are we revisiting how we will consolidate “social” on the web? Can we curate official Twitter feeds on the PTSO site? People see the unofficial Facebook pages as “official”. Additional planning required to create strategy for social.

### **Reminders (Patty)**

Meeting adjourned @ 5:15

Respectfully submitted by Janna Lacatell and Johanne Campbell